

Instruction Session Template

For SLS 1505 Classes (Freshman Level Only)

Option A: With Physical Tour

1a. Introduction/Needs Assessment

(Incorporate into tour)

1b. Physical Tour (10 minutes)

Tour Handout

Reference: Reference desk, ready reference, what is a reference book?, call numbers, microfilm, printing/photo-copying

Circulation: check out books, pick up ILL, study room key, reserves

Media center: DVDs, laptops

Gov docs: Gov docs office

CPM: Computer log-in, current popular periodicals

Option B: No Physical Tour

1. Introduction/Needs Assessment

- Greet & welcome students
- Introduce yourself by name, position, etc.
- Ask questions to gauge familiarity with FAU Libraries, libraries in general, their assignment, residence status, etc.

Highlight FAU Libraries Homepage

Tour Handout (no physical tour)

2. FAU Libraries Catalog

- What is a library catalog? Why would you use it?
- What is a call number? (use bookmark)
- Demonstrate Basic Search (use a topic from class assignment)
- Hands-on (Use a citation handout, whereby they fill in the parts to the citation of a book)

3. Off-Campus Connect/EZProxy

4. Optional: Pick just 1-3 from the following

*Be mindful of the need to keep the entire session to only 50 minutes

4a. What is a Journal?

Bring a few print volumes & issues. Have them handle the journal issues/volumes and discuss the similarities & difference between those and any popular magazines they subscribe to (ask). Explain that when they use the FAU Libraries electronic resources, they will often be able to access the kinds of articles they see in these journals. Thus, the content they find through the library is often qualitatively different from what they'll find via Google. (5-10 minutes)

4b. What is a Database? Why would you use one? (Discuss similarities and differences between databases and search engines); can use Umbrella analogy. (2-5 minutes)

4c. Demonstrate Basic Search in 1 Database

Use topic from class assignment (5-15 minutes)

4d. Hands-on Activity in 1 Database

Can use citation handout to give students a chance to identify the parts of a journal article citation. (8-15 minutes)