

Florida Atlantic University
Digital Library
Repository Deposit Frequently Asked Questions (FAQS)

I have several publications that I would like to deposit in the repository how do I submit?

We are working on an automated user submission system but we are happy to assist in mediating your deposit at this time. Please email lydig@fau.edu.

What file formats can you host in the digital repository?

We accept most common text, audio, and video file formats. In order to provide fast web viewing for online content we may convert large file types while utilizing original masters for preservation level files so that we can archive content with a high-level of confidence in a secondary, remote dark repository as well. For questions on format types or file transfers email lydig@fau.edu.

I did not retain rights to my recently published scholarly work. Can I still deposit it in the repository?

Each publisher has different requirements for author self-archiving. Please visit the publisher website for the journal your article appears in to determine your rights as an author. It may only give permission for you to deposit your accepted manuscript or you may have to wait for an embargo period to end. Please email lydig@fau.edu for assistance in locating the necessary information to deposit your article in the repository.

I deposited my work in the repository but have updated the content can you replace the file?

Works deposited are considered permanent and the Library is unable to prevent web crawlers or indexers to remove content already crawled on the web. We can restrict viewing access to a file deposited but the record and item will remain. We can add additional files as a separate submission but do not replace existing files with new versions. Errata corrections can be noted in the metadata.

I deposited my work in the repository but have received an offer to publish provided an online version is not available. Can I withdraw my deposit?

Yes, you can withdraw an existing deposit so that it is unavailable to be viewed but the record will remain to prevent indexers and crawlers from returning file not found results.

If I deposit my work does that mean I no longer retain copyright?

No, ownership is retained by the copyright holder which may or may not be the author or a publisher.